

Dominy Memorial Library
Board of Directors' Meeting
January 23, 2019

Meeting called to order by President Jim Paternoster at 12:05 P.M. in the White Community Room of Dominy Memorial Library.

Members Present: Jim Paternoster, Ruth Teubel, Wayne Hammer, John Tollensdorf, Jan Lancaster, Gary Hofmann, Mark Taylor, and librarian Amanda Todd

Members Absent: Shirley Mitchell and Jim Munz

Minutes: Minutes were approved on a motion by Wayne Hammer, seconded by Gary Hofmann.

Financial: Financial report was approved on a motion by Wayne Hammer, seconded by Mark Taylor.

Circulation: We seem to be holding our own.

Old Business:

1. Maintenance: The new windows were scheduled to be installed Tuesday & Wednesday, January 29 & 30, but Amanda Todd was directed to ask for a later date when the weather might prove more favorable.
2. State Reports: Amanda has completed the necessary reports to certify the Dominy Memorial Library as a library in good standing and to show our status of exempt property.

New Business:

1. Patron Comments: none
2. Policy Manual: Board members were given a copy of the circulation policies to read and make suggestions for any changes deemed necessary at the February meeting.
3. Roof Leak: The roof leak is proving elusive. Leman's believes the problem of leaking stems from the way the old part of the library was roofed. They are putting together a new roof estimate for the board to consider.
4. Storage Cabinet: The library has two large storage cabinets that are no longer needed. Someone has offered to purchase and remove the cabinets for a purchase price of \$250. The board has accepted the offer.
5. Community Room: A motion was made to allow staff and board members to rent the community room for half the usual rental charge (\$25 instead of \$50) by Wayne Hammer, seconded by Gary Hofmann. Motion passed. It was also decided to direct Amanda Todd to purchase a few necessary items—paper towels, soap, pitchers, etc.—for the community room but to remind those who rent the room that they will be expected to furnish any other supplies.
6. Children's Furniture: Mary Cummins has purchased an area rug for the north end of the children's section and a few rockers for older children to use. This creates their own space away from the younger patrons.
7. FOIA/OMA: Board members must complete Open Meetings Act training one time within their term. Once the training is complete, certificates showing they completed and understand the training will be filed in the library office.
8. Updates: Dale Maley will talk about Fairbury history on January 26. There will be library etools sessions during the month of February to teach patrons to use our online catalog and download

ebooks and audiobooks. Amanda Todd will work with 1 or two patrons at a time. Also, Amanda Todd will lead a library-themed special storytime and Noah's Ark Animal Workshop in March. When storytime is finished, the children in attendance will have a Build-a-Bear type workshop. It will be limited to 30 kids. Also in March, the Friends of Dominy Library have re-scheduled their beekeeping program for March 2. April will be the library's garage sale in coordination with the Friends' book sale.

Meeting adjourned at 12:45 on a motion by Mark Taylor, seconded by John Tollensdorf.